

## ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity Polar Marmo Agglomerates Limited  
2. Quarter ending 31st March, 2015

Title (Mr./Ms.)	Name of the Director	PAN & DIN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee) <sup>4</sup>	Date of Appointment in the current term (cessat) on	Tenure*	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Ashwani Pkaha	AADPP7014L & 00365523	Executive Director	Date of Appointment in current term: 30.09.2014; Original Date of Appointment: 09.11.2010	N.A	1	Audit Committee-1 Stakeholder Committee-1	Audit Committee-Nil Stakeholder Committee-Nil
Mr.	Subhol Ghosh	ADAPG9327R & 00552080	Non- Executive / Independent Director	Date of Appointment in current term: 30.09.2014; Original Date of Appointment: 28.05.2012	5 years From 30th September, 2014 to 29th September, 2019	1	Stakeholder Committee-1	Audit Committee-Nil Stakeholder Committee-Nil
Ms.	Madhu Sharma	BSYPS5514G & 06947652	Non- Executive /Independent Director	Date of Appointment in current term: 30.09.2014;	5 years From 30th September, 2014 to 29th September, 2019	0	Audit Committee-Nil Stakeholder Committee-1	Audit Committee-1 Stakeholder Committee-1
Mr.	Manoj Kumar	BZGPK6177A & 02293090	Non- Executive /Independent Director	Date of Appointment in current term: 22.03.2016	N.A	2	Audit Committee-1 Stakeholder Committee-2	Audit Committee-1 Stakeholder Committee-Nil

<sup>4</sup>PAN number of any director would not be displayed on the website of Stock Exchange

<sup>5</sup>Category of directors means executive/non-executive/independent/nominee. If a director fits into more than one category write all categories separating them with hyphen \* to be filled only for Independent Director. Tenure would mean total period from which independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

## II. Composition of Committees

Name of Committee	Name of Committee members	Category (Chairperson/Executive/ Non-Executive/Independent/Nominee) <sup>4</sup>
1. Audit Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Ashwani Pkaha	Executive/Non-Independent Director
	Mr. Manoj Kumar	Non- Executive/Independent Director
2. Nomination & Remuneration Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Subhol Ghosh	Non- Executive/Independent Director
	Mr. Manoj Kumar	Non- Executive/Independent Director
3. Risk Management Committee(if applicable)	Mr. Ashwani Pkaha	Chairman/Executive/Non Independent Director
	Ms. Madhu Sharma	Non Executive/Independent Director
	Mr. Manoj Kumar	Non- Executive/Independent Director



4. Stakeholders Relationship Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Ashwani Plaha	Executive/Non-Independent Director
	Mr. Manoj Kumar	Non- Executive/Independent Director

\*Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
07.10.2015	12.02.2016	33 Days (i.e. maximum gap between 2 consecutive meetings held on 07.10.2015 and 10.11.2015)
10.11.2015	22.03.2016	22 Days (i.e. maximum gap between 2 consecutive meetings held on 10.11.2015 and 03.12.2015)
03.12.2015		70 Days (i.e. maximum gap between 2 consecutive meetings held on 03.12.2015 and 12.02.2016)
		38 Days (i.e. maximum gap between 2 consecutive meetings held on 12.02.2016 and 22.03.2016)



IV. Meeting of Committees			
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
<b>Audit Committee</b> Dates of Audit Committee Meeting held during relevant quarter: 1) 12.02.2016 2) 31.03.2016	Yes, requirements of quorum were duly met. Details of Members present at the Meeting: 1. Ms. Madhu Sharma -(Chairman) 2. Mr. Ashwani Plaha - (Member) 3. Mr. Manoj Kumar - (Member)	Dates of Audit Committee Meeting held during previous quarter: 1) 10.11.2015	1) 93 days (i.e. gap between last 2 consecutive meetings held on 10.11.2015 and 12.02.2016). 2) 47 days (i.e. gap between last 2 consecutive meetings held on 12.02.2016 and 31.03.2016).
<b>2. Nomination &amp; Remuneration Committee</b> Dates of Nomination & Remuneration Committee Meeting held during relevant quarter: 1) 22.03.2016	Yes, requirements of quorum were duly met. Details of Members present at the Meeting: 1. Ms. Madhu Sharma -(Chairman) 2. Mr. Subhol Ghosh - (Member) 3. Mr. Manoj Kumar - (Member)	Dates of Nomination & Remuneration Committee Meeting held during previous quarter: 1) 07.10.2015 2) 03.12.2015	
<b>3. Stakeholders Relationship Committee</b> Dates of Stakeholders Relationship Committee Meeting held during relevant quarter: 1) 31.03.2016	Yes, requirements of quorum were duly met. Details of Members present at the Meeting: 1. Ms. Madhu Sharma -(Chairman) 2. Mr. Ashwani Plaha (Member) 3. Mr. Manoj Kumar - (Member)	Dates of Stakeholders Relationship Committee Meeting held during previous quarter: NIL	
<b>4. Risk Management Committee</b> Dates of Risk Management Committee Meeting held during relevant quarter: NA	NA	Dates of Risk Management Committee Meeting held during previous quarter: NIL	
* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional			
V. Related Party Transactions			
Subject	Compliance status (Yes/No/NA)refer note below		
Whether prior approval of audit committee obtained	NA		
Whether shareholder approval obtained for material RPT	NA		
Whether details of RPT entered into pursuant to omnibus approval have been	NA		
<b>Note</b>			
1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/NA. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.			
2. If status is "No" details of non-compliance may be given here.			
VI. Affirmations			
<p>1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015</p> <p>2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015</p> <p>a. Audit Committee</p> <p>b. Nomination &amp; remuneration committee</p> <p>c. Stakeholders relationship committee</p> <p>d. Risk management committee (applicable to the top 100 listed entities)</p> <p>3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here.</p>			


For Polar Marmo Agglomerates Ltd



Ashwani Plaha  
Director and Compliance Officer

## ANNEXURE II

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listing Regulations		
Item		Compliance Status (Yes/No/NA) refer note below
Details of business		Yes
Terms and conditions of appointment of independent directors		Yes
Composition of various committees of board of directors		Yes
Code of conduct of board of directors and senior management personnel		Yes
Details of establishment of vigil mechanism/ Whistle Blower policy		Yes
Criteria of making payments to non-executive directors		Yes
Policy on dealing with related party transactions		Yes
Policy for determining 'material' subsidiaries		NA
Details of familiarization programmes imparted to independent directors		Yes
Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances		Yes
email address for grievance redressal and other relevant details		Yes
Financial results		Yes
Shareholding pattern		Yes
Details of agreements entered into with the media companies and/or their associates		NA
New name and the old name of the listed entity		NA
II Annual Affirmations		
Particulars	Regulation Number	Compliance status (Yes/No/NA) refer note below
Independent director(s) have been appointed in terms of specified criteria of 'independence'	16(1)(b) & 25(6)	Yes
Board composition	17(1)	Yes
Meeting of Board of directors	17(2)	Yes
Review of Compliance Reports	17(3)	Yes
Plans for orderly succession for appointments	17(4)	Yes
Code of Conduct	17(5)	Yes
Fees/compensation	17(6)	NA
Minimum Information	17(7)	Yes
Compliance Certificate	17(8)	Yes
Risk Assessment & Management	17(9)	Yes
Performance Evaluation of Independent Directors	17(10)	Yes
Composition of Audit Committee	18(1)	Yes
Meeting of Audit Committee	18(2)	Yes
Composition of nomination & remuneration committee	19(1) & (2)	Yes
Composition of Stakeholder Relationship Committee	20(1) & (2)	Yes
Composition and role of risk management committee	21(1),(2),(3),(4)	Yes
Vigil Mechanism	22	Yes
Policy for related party Transaction	23(1),(5),(6),(7) & (8)	Yes
Prior or Omnibus approval of Audit Committee for all related party transactions	23(2),(3)	NA
Approval for material related party transactions	23(4)	NA
Composition of Board of Directors of unlisted material Subsidiary	24(1)	NA
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	NA
Maximum Directorship & Tenure	25(1) & (2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of independent directors	25(7)	Yes
Memberships in Committees	26(1)	Yes
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes
Disclosure of Shareholding by Non- Executive Directors	26(4)	Yes
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes
<b>Note</b>		
1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/ N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.		
2. If status is "No" details of non-compliance may be given here.		
3. If the Listed Entity would like to provide any other information the same may be indicated here.		
<b>III Affirmations:</b>		
The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied.		
For Polar Marmo and Agglomerates Limited		
		
Ashwani Plaha Director and Compliance Officer		