

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity Polar Marmo Agglomerates Limited
2. Quarter ending 31st March, 2020

Title (Mr./Ms.)	Name of the Director	PAN & DIN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee) ^{&}	Date of Appointment in the current term /cessation	Tenure*	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Ravi Sharma	ALHPS5328K & 01802376	Non Executive Director	Date of Appointment: 25-01-2018	NA	1	Audit Committee-1, Stakeholder Committee-1	Audit Committee- Nil Stakeholder Committee- Nil
Mr.	Shatrughan Sahu	BAQPS1603E & 00343726	Non-Executive Director/Independent Director	Date of Appointment :19-01-2018	60 Months	2	Audit Committee-1 Stakeholder Committee-1	Audit Committee-1 Stakeholder Committee-1
Ms.	Madhu Sharma	BSYPS5514G & 06947852	Non-Executive /Independent Director	Date of Appointment in current term: 30.09.2019	60 Months	5	Audit Committee-1 Stakeholder Committee-2	Audit Committee-2 Stakeholder Committee-1

[§]PAN number of any director would not be displayed on the website of Stock Exchange

[&]Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

II. Composition of Committees

Name of Committee	Name of Committee members	Category (Chairperson/Executive/ Non-Executive/independent/Nominee) [§]
1. Audit Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Ravi Sharma	Non Executive Director
	Mr. Shatrughan Sahu	Non- Executive Director/Independent Director
2. Nomination & Remuneration Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Shatrughan Sahu	Non Executive Director/Independent Director
	Mr. Ravi Sharma	Non- Executive Director
3. Stakeholders Relationship Committee'	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Shatrughan Sahu	Non- Executive Director/Independent Director
	Mr. Ravi Sharma	Non Executive Director

[&]Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
13/11/2019		
	11/2/2020	89 days (i.e. gap between last 2 consecutive meetings held on 13/11/2019 and 11/02/2020)
	24/02/2020	12 days (i.e. gap between last 2 consecutive meetings held on 11/02/2020 and 24/02/2020)
	24/02/2020	A meeting of Independent Directors was held on 24/02/2020 with the presence of all the Independent Directors present at the meeting.

IV. Meeting of Committees

<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive meetings in number of days*</i>
1. Audit Committee Date of Audit Committee Meeting held during relevant quarter: 11/02/2020	1.The members present at the meeting of the Audit Committee held on 11/02/2020 are:- (a) Ms. Madhu Sharma (Chairman) (b) Mr. Ravi Sharma (Member) (c) Mr. Shatrughan Sahu (Member)	Dates of Audit Committee Meeting held during previous quarter: 13/11/2019	1) 89 days (i.e. gap between last 2 consecutive meetings held on 13/11/2019 and 11/02/2020).
2. Nomination & Remuneration Committee Date of Nomination & Remuneration Committee Meeting held during relevant quarter: 24/02/2020	1.The members present at the meeting of the Nomination & Remuneration Committee held on 24/02/2020 are:- (a) Ms. Madhu Sharma (Chairman) (b) Mr. Ravi Sharma (Member) (c) Mr. Shatrughan Sahu (Member)	Dates of Nomination and Remuneration Committee Meeting held during previous quarter: NIL	NIL - As there was no meeting of Nomination & Remuneration Committee in the previous quarter
3. Stakeholders Relationship Committee Dates of Stakeholders Relationship Committee Meeting held during relevant quarter: 13/01/2020	1. The members present at the meetings of the Stakeholders Relationship Committee held on 13/01/2020 (a) Ms. Madhu Sharma (Chairman) (b) Mr. Shatrughan Sahu (Member) (c) Mr. Ravi Sharma (Member)	Dates of Stakeholders Relationship Committee Meeting held during previous quarter: 10/10/2019	1) 94 days (i.e. gap between last 2 consecutive meeting held on 10/10/2019 and 13/01/2020)

* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

V. Related Party Transactions

Subject	Compliance status (Yes/No/NA)refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	NA
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA*

Notes

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
2 If status is "No" details of non-compliance may be given here.
*During the Quarter under review, No Related Party Transactions were entered into by the company and the Audit Committee will take note of the same in its next meeting.

VI. Affirmations

- The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
- The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - Audit Committee-Yes
 - Nomination & remuneration committee- Yes
 - Stakeholders relationship committee- Yes
 - Risk management committee (applicable to the top 100 listed entities)- N.A.
- The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
- The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:-Yes

For Polar Marmo Agglomerates Ltd.

Sd/-

SHATRUGHAN SAHU

DIRECTOR

DIN : 00343726