

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity **Polar Marmo Agglomerates Limited**
 2. Quarter ending **30th September, 2018**

Title (Mr./Ms.)	Name of the Director	PAN & DIN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee) ^a	Date of Appointment in the current term /cessation	Tenure ^b	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Ravi Sharma	ALHP55328K & 01802376	Non Executive Director	Date of Appointment: 25-01-2018	-	1	Audit Committee- Nil, Stakeholder Committee- Nil	Audit Committee- Nil Stakeholder Committee- Nil
Mr.	Shatrughan Sahu	BAQP51603E & 00343726	Non-Executive Director/Independent Director	Date of Appointment :19-01-2018	60 Months	2	Audit Committee-1 Stakeholder Committee-1	Audit Committee-1 Stakeholder Committee-1
Ms.	Madhu Sharma	BSYP55146G & 06947852	Non-Executive /Independent Director	Date of Appointment in current term: 30.09.2014;	60 Months	5	Audit Committee-1 Stakeholder Committee-1	Audit Committee-2 Stakeholder Committee-1
Mr.	Ajay Sharma	APDP50032C & 03344008	Executive Director	Date of original Appointment 28.08.2018	N.A	2	Audit Committee-1, Stakeholder Committee-1	Audit Committee-1 Stakeholder Committee-1

¹PAN number of any director would not be displayed on the website of Stock Exchange

^aCategory of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

^b to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

II. Composition of Committees

Name of Committee	Name of Committee members	Category (Chairperson/Executive/ Non-Executive/Independent/Nominee) ^a
1. Audit Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Ajay Sharma	Executive
	Mr. Shatrughan Sahu	Non- Executive Director/Independent Director
2. Nomination & Remuneration Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Shatrughan Sahu	Non Executive Director/Independent Director
	Mr. Ravi Sharma	Non- Executive Director
3. Stakeholders Relationship Committee ¹	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Shatrughan Sahu	Non- Executive Director/Independent Director
	Mr. Ajay Sharma	Executive

^aCategory of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

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III. Meeting of Board of Directors			
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)	
24/04/2018			
28/05/2018		1) 33 days (i.e. gap between last 2 consecutive meetings held on 24-04-2018 and 28-05-2018)	
02-06-18		1) 04 days (i.e. gap between last 2 consecutive meetings held on 28-05-2018 and 02-06-2018)	
15/06/2018		1) 12 days (i.e. gap between last 2 consecutive meetings held on 02-06-2018 and 17-02-2018)	
	10-08-18	1) 55 days (i.e. gap between last 2 consecutive meetings held on 15-06-2018 and 10-08-2018)	
	28/08/2018	1) 17 days (i.e. gap between last 2 consecutive meetings held on 10-08-2018 and 28-08-2018)	
	01-09-18	1) 03 days (i.e. gap between last 2 consecutive meetings held on 28-08-2018 and 01-09-2018)	
IV. Meeting of Committees			
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
1. Audit Committee Date of Audit Committee Meeting held during relevant quarter: 10-08-2018 and 01-09-2018	1.The members present at the meeting of the Audit Committee held on 10-08-2018 are:- (a) Ms. Madhu Sharma (Chairman) (b) Mr. Ramashish Sahu (Member) (c) Mr. Shatrughan Sahu (Member) 2.The members present at the meeting of the Audit Committee held on 01-09-2018 are:- (a) Ms. Madhu Sharma (Chairman) (b) Mr. Ajay Sharma (Member) (c) Mr. Shatrughan Sahu (Member)	Dates of Audit Committee Meeting held during previous quarter: 24-04-2018 and 28-05-2018.	1) 33 days (i.e. gap between last 2 consecutive meetings held on 24-04-2018 and 28-05-2018). 2) 73 days (i.e. gap between last 2 consecutive meetings held on 28-05-2018 and 10-08-2018). 3) 21 days (i.e. gap between last 2 consecutive meetings held on 10-08-2018 and 01-09-2018).
2. Nomination & Remuneration Committee 28-08-2018	1.The members present at the meetings of the Nomination & Remuneration Committee held on 28-08-2018 are:- (a) Ms. Madhu Sharma (Chairman) (b) Mr. Ravi Sharma (Member) (c) Mr. Shatrughan Sahu (Member)	Dates of Nomination & Remuneration Committee Meeting held during previous quarter: NIL	



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3. Stakeholders Relationship Committee Dates of Stakeholders Relationship Committee Meeting held during relevant quarter: 17-07-2018 and 20-09-2018	1. The members present at the meetings of the Stakeholders Relationship Committee held on 17-07-2018 (a) Ms. Madhu Sharma (Chairman) (b) Mr. Shatrughan Sahu (Member) (c) Mr. Ramashish Sahu (Member)	Dates of Stakeholders Relationship Committee Meeting held during previous quarter: 20-04-2018	1) 87 days (i.e. gap between last 2 consecutive meetings held on 20-04-2018 and 17-07-2018) 2) 64 days (i.e. gap between last 2 consecutive meetings held on 17-07-2018 and 20-09-2018)
2. The members present at the meetings of the Stakeholders Relationship Committee held on 20-09-2018 (a) Ms. Madhu Sharma (Chairman) (b) Mr. Shatrughan Sahu (Member) (c) Mr. Ajay Sharma (Member)			

* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA)refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	NA
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA*

Note
 1. in the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
 2. If status is "No" details of non-compliance may be given here. *During
 the Quarter under review, No Related Party Transactions were entered into by the company and the Audit Committee will take note of the same in its next meeting.



VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee-Yes
 - b. Nomination & remuneration committee- Yes
 - c. Stakeholders relationship committee- Yes
 - d. Risk management committee (applicable to the top 100 listed entities)- N.A.
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:-Yes

For Polar Marmo Agglomerates Ltd.

Shatrughan Sahu

Director

DIN: 00343726