

## ANNEXURE I

## Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity Polar Marmo Agglomerates Limited  
2. Quarter ending 31st December, 2017

Title (Mr./Ms.)	Name of the Director	PAN & DIN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee) <sup>4</sup>	Date of Appointment in the current term /cessation	Tenure <sup>5</sup>	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulation)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Ashwani Plaha	AADPP7014L & 00365523	Executive Director	Date of Appointment in current term: 30.09.2014; Original Date of Appointment: 09.11.2010	N.A	1	Audit Committee-1 Stakeholder Committee-1	Audit Committee-Nil Stakeholder Committee-Nil
Mr.	Manoj Kumar	BZGPK6177A & 02293090	Non-Executive/Independent Director	Date of Appointment in current term: 29.09.2016; Original Date of Appointment: 22.03.2016	5 years From 22nd March, 2016 to 21st March, 2021	1	Audit Committee-1 Stakeholder Committee-1	Audit Committee-Nil Stakeholder Committee-Nil
Ms.	Madhu Sharma	BSYPS5514G & 06947852	Non-Executive/Independent Director	Date of Appointment in current term: 30.09.2014	5 years From 30th September, 2014 to 29th September, 2019	5	Audit Committee-2 Stakeholder Committee-1	Audit Committee-1 Stakeholder Committee-1
Mr.	Ramashish Sahu	BAQPS6850M & 00359533	Non-Executive Director	Date of Appointment in current term: 04.02.2017	N.A	1	Audit Committee-Nil Stakeholder Committee-Nil	Audit Committee-Nil Stakeholder Committee-Nil

<sup>1</sup>PAN number of any director would not be displayed on the website of Stock Exchange

<sup>4</sup>Category of directors means executive/non-executive/independent/nominee. If a director fits into more than one category write all categories separating them with hyphen

<sup>5</sup> to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

## II. Composition of Committees

Name of Committee	Name of Committee members	Category (Chairperson/Executive/ Non-Executive/independent/Nominee) <sup>3</sup>
1. Audit Committee	Ms. Madhu Sharma	Chairman/Non-Executive/Independent Director
	Mr. Ashwani Plaha	Executive/Non-independent Director
	Mr. Manoj Kumar	Non-Executive/Independent Director
2. Nomination & Remuneration Committee	Ms. Madhu Sharma	Chairman/Non-Executive/Independent Director
	Mr. Ramashish Sahu	Non-Executive Director
	Mr. Manoj Kumar	Non-Executive/Independent Director



3. Stakeholders Relationship Committee <sup>1</sup>	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Ashwani Plaha	Executive/Non-Independent Director
	Mr. Manoj Kumar	Non- Executive/Independent Director
4. Risk Management Committee <sup>1</sup>	Mr. Ashwani Plaha	Chairman/ Executive/ Non-Independent Director
	Ms. Madhu Sharma	Non-Executive/Independent Director
	Mr. Manoj Kumar	Non- Executive/Independent Director

<sup>1</sup>The Constitution of Risk Management Committee is Not Applicable to the company, however the company has voluntarily constituted the same.

<sup>2</sup>Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

### III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
02.09.2017		
13.09.2017		10 Days (i.e. maximum gap between 2 consecutive meetings 02.09.2017 and 13.09.2017)
	13.12.2017	90 Days (i.e. maximum gap between 2 consecutive meetings 13.09.2017 and 13.12.2017)

### IV. Meeting of Committees

Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
1. Audit Committee Dates of Audit Committee Meeting held during relevant quarter: 13.12.2017	Yes, requirements of quorum were duly met. Details of Members present at the Meeting : 1. Ms. Madhu Sharma -(Chairman) 2. Mr. Ashwani Plaha - (Member) 3. Mr. Manoj Kumar - (Member)	Dates of Audit Committee Meeting held during previous quarter: 02.09.2017 13.09.2017	1) 10 days (i.e. gap between last 2 consecutive meetings held on 02.09.2017 and 13.09.2017). 2) 90 days (i.e. gap between last 2 consecutive meetings held on 13.09.2017 and 13.12.2017).
2. Nomination & Remuneration Committee Dates of Nomination & Remuneration Committee Meeting held during relevant quarter: NIL	Yes, requirements of quorum were duly met. Details of Members present at the Meeting : 1. Ms. Madhu Sharma -(Chairman) 2. Mr. Ramashish Sahu - (Member) 3. Mr. Manoj Kumar- (Member)	Dates of Nomination & Remuneration Committee Meeting held during previous quarter: 13.09.2017	
3. Stakeholders Relationship Committee Dates of Stakeholders Relationship Committee Meeting held during relevant quarter: 14.10.2017	Yes, requirements of quorum were duly met. Details of Members present at the Meeting : 1. Ms. Madhu Sharma -(Chairman) 2. Mr. Ashwani Plaha - (Member) 3. Mr. Manoj Kumar- (Member)	Dates of Stakeholders Relationship Committee Meeting held during previous quarter: 02.09.2017	41 days (i.e. gap between last 2 consecutive meetings held on 02.09.2017 and 14.10.2017).

\* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

### V. Related Party Transactions

Subject	Compliance status (Yes/No/NA)refer note below
Whether prior approval of audit committee obtained	NA
Whether shareholder approval obtained for material RPT	NA
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA



**Note**

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.

2 If status is "No" details of non-compliance may be given here.


**VI. Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee-Yes
  - b. Nomination & remuneration committee- Yes
  - c. Stakeholders relationship committee- Yes
  - d. Risk management committee (applicable to the top 100 listed entities)- N.A.
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:-Yes

Date : 06/01/2018  
Place : New Delhi



For Polar Marmo Agglomerates Ltd

  
Ramashish Sahu  
Director  
DIN: 00359533