

## ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity Polar Marmo Agglomerates Limited

2. Quarter ending 31st December, 2018

Title (Mr./Ms.)	Name of the Director	PAN & DIN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee)*	Date of Appointment in the current term /cessation	Tenure*	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Ravi Sharma	ALHPS5328K & 01802376	Non Executive Director	Date of Appointment: 25-01-2018	NA	1	Audit Committee-NIL, Stakeholder Committee-Nil	Audit Committee-Nil Stakeholder Committee-Nil
Mr.	Shatrughan Sahu	BAQPS1603E & 00343726	Non- Executive Director/ Independent Director	Date of Appointment :19-01-2018	60 Months	2	Audit Committee-1 Stakeholder Committee-1	Audit Committee-1 Stakeholder Committee-1
Ms.	Madhu Sharma	BSYPS5514G & 06947852	Non- Executive /Independent Director	Date of Appointment in current term: 30.09.2014	60 Months	5	Audit Committee-1 Stakeholder Committee-2	Audit Committee-2 Stakeholder Committee-1
Mr.	Ajay Sharma	APDPS0032C & 03344008	Executive Director	Date of original Appointment 28.08.2018	NA	2	Audit Committee-1, Stakeholder Committee-1	Audit Committee-1 Stakeholder Committee-1

\*PAN number of any director would not be displayed on the website of Stock Exchange

\*Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

\* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

## II. Composition of Committees

Name of Committee	Name of Committee members	Category (Chairperson/Executive/ Non-Executive/Independent/Nominee) <sup>2</sup>
1. Audit Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Ajay Sharma	Executive Director
	Mr. Shatrughan Sahu	Non- Executive Director/Independent Director
2. Nomination & Remuneration Committee	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Shatrughan Sahu	Non Executive Director/Independent Director
	Mr. Ravi Sharma	Non- Executive Director
3. Stakeholders Relationship Committee <sup>2</sup>	Ms. Madhu Sharma	Chairman/Non- Executive/Independent Director
	Mr. Shatrughan Sahu	Non- Executive Director/Independent Director
	Mr. Ajay Sharma	Executive Director

\*Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

## III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
10-08-18		
28-08-18		1) 17 days (i.e. gap between last 2 consecutive meetings held on 10-08-2018 and 28-08-2018)
01-09-18		1) 03 days (i.e. gap between last 2 consecutive meetings held on 28-08-2018 and 01-09-2018)
	13-11-18	1) 72 days (i.e. gap between last 2 consecutive meetings held on 01-09-2018 and 13-11-2018)

IV. Meeting of Committees			
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
1. Audit Committee Date of Audit Committee Meeting held during relevant quarter: 13-11-2018	1. The members present at the meeting of the Audit Committee held on 13-11-2018 are:- (a) Ms. Madhu Sharma (Chairman) (b) Mr. Ajay Sharma (Member) (c) Mr. Shatrughan Sahu (Member)	Dates of Audit Committee Meeting held during previous quarter: 10-08-2018 and 01-09-2018	1) 21 days (i.e. gap between last 2 consecutive meetings held on 10-08-2018 and 01-09-2018). 2) 72 days (i.e. gap between last 2 consecutive meetings held on 01-09-2018 and 13-11-2018).
2. Nomination & Remuneration Committee NIL		Dates of Nomination & Remuneration Committee Meeting held during previous quarter: 28-08-2018	
3. Stakeholders Relationship Committee Dates of Stakeholders Relationship Committee Meeting held during relevant quarter: 17-10-2018	1. The members present at the meetings of the Stakeholders Relationship Committee held on 17-10-2018 (a) Ms. Madhu Sharma (Chairman) (b) Mr. Shatrughan Sahu (Member) (c) Mr. Ajay Sharma (Member)	Dates of Stakeholders Relationship Committee Meeting held during previous quarter: 17-07-2018 and 20-09-2018	1) 64 days (i.e. gap between last 2 consecutive meetings held on 17-07-2018 and 20-09-2018) 2) 26 days (i.e. gap between last 2 consecutive meetings held on 20-09-2018 and 17-10-2018)
* This information has to be mandatorily given for audit committee, for rest of the committees giving this information is optional			
V. Related Party Transactions			
Subject		Compliance status (Yes/No/NA) refer note below	
Whether prior approval of audit committee obtained		Yes	
Whether shareholder approval obtained for material RPT		NA	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee		NA*	
<b>Notes</b>			
1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.			
2 If status is "No" details of non-compliance may be given here.			
*During the Quarter under review, No Related Party Transactions were entered into by the company and the Audit Committee will take note of the same in its next meeting.			
VI. Affirmations			
1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes			
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015			
a. Audit Committee-Yes			
b. Nomination & remuneration committee- Yes			
c. Stakeholders relationship committee- Yes			
d. Risk management committee (applicable to the top 100 listed entities)- N.A.			
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes			
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes			
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:-Yes			

For Polar Marmo Agglomerates Ltd.

*Shatrughan Sahu*

Shatrughan Sahu  
Director

DIN: 00343726

